

YOUR 50 STATE PARTNER™

"I'VE GOT A BAD FEELING ABOUT THIS"

What Can You Do To Avoid Having That "Bad Feeling" When You Are Trying To Collect Changes?

> Angela Richie Chip Clay February 4, 2020

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Remember NEDD - Change Claims

- 1. Change in Quantity & Character of the Work
 - 1. N= Notice
 - 2. E = Entitlement
 - 3. D = Damages
 - 4. D = Don't Waive Your Claims
- 2. Change in Contract Time: Delay & Acceleration Claims
 - 1. Notice
 - 2. Entitlement
 - 3. Damages
 - 4. Don't Waive Your Claims

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NEDD

- N = Notice
- Notice: Time (5 days?)
 - How given certified mail return receipt
 - To whom?
 - What must be included?
- Who can authorize a CO?
- E =Entitlement
- D = Damages
- D = Don't Waive Your Claims

AIA Document A201 -

§ 4.7.3 Time Limits on Claims.

Claims . . . must be made within 21 days after occurrence of the event giving rise to such claim Claims must be made by written notice. . . . Claims not made in accordance with this paragraph shall be deemed waived.

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AIA Document A401: Contractor-Subcontractor

§ 5.2 . . . The Subcontractor, prior to commencement of such changed Work shall <u>submit . . .</u>

<u>written copies of a claim for adjustment</u> to the <u>Subcontract Sum and Subcontract Time</u> in a manner consistent with the Subcontract Documents.

Notice

- Upon a preliminary review of {INSERT RFI/ASI/DWG}
- Received on {date} only do this if you met the notice requirement
- Fabricator hereby notifies you of a change to the contract sum and contract time.
 - Fabricator's rough order of magnitude for the change is \$____
 - Fabricator's estimated number of days needed to be added to the schedule is ___
 - Fabricator reserves the right to update this Notice as more information becomes available to the Fabricator.



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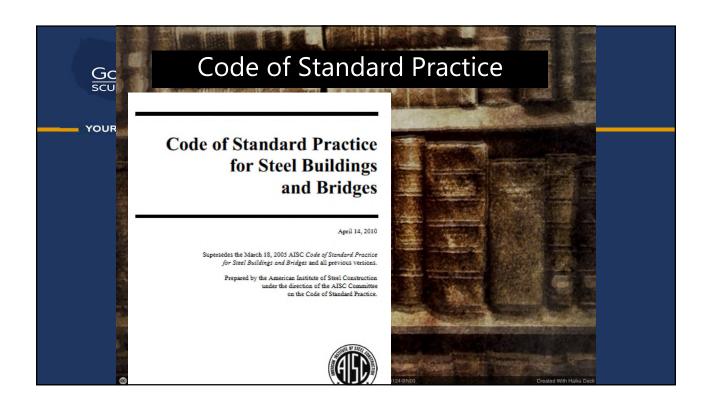
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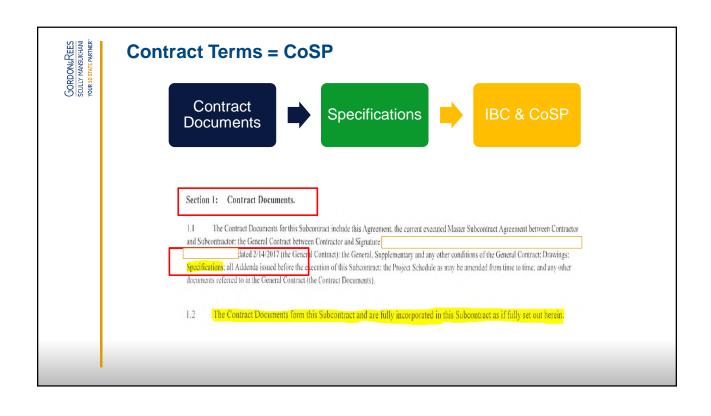
- N = Notice
- E = Entitlement
 - Legal Entitlement
 - Factual Entitlement
 - » Original Drawing
 - » Revised Drawing or RFI
- D = Damages
- D = Don't Waive Your Claims

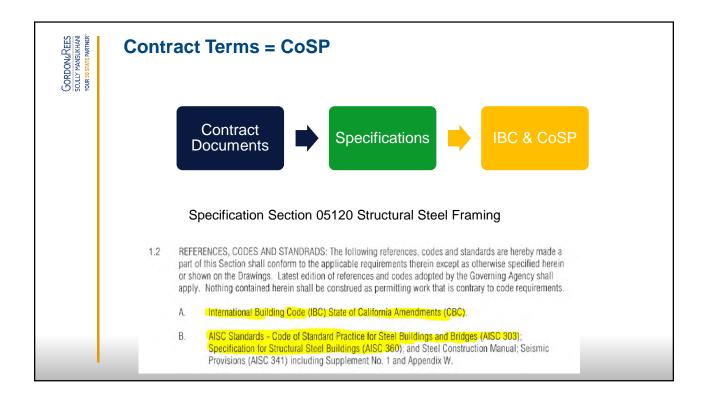
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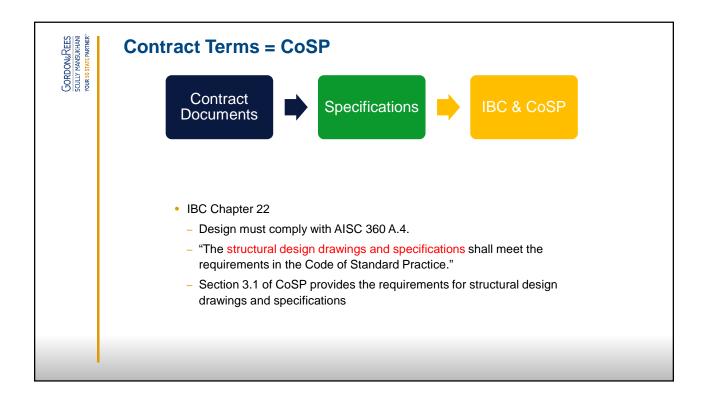
Legal Entitlement - Contract Terms

- Contract Change Order Terms:
 - Changes Clause what is required to prove scope change?
 - » Most contracts silent
 - » Review for any special proof required
 - CoSF
 - » Contract Documents Plans & Specs CoSP
 - » Contract Documents Building Code CoSP
 - Schedule & No Damages for Delay Clauses discussed later









Code of Ethics for Engineers

- "Engineers shall approve only those engineering documents that are in conformity with the applicable standards."
 - II. Rule of Practice 1(b)
- "Engineers shall not complete, sign, or seal plans and/or specifications that are not in conformity with applicable engineering standards."
 - III. Professional Obligations 2(b)
- Failure of structural design to comply with Section 3.1 = violation of Building Code and Code of Ethics

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CoSP 1.1 Scope

- "This Code sets forth criteria for the trade practices involved in steel buildings, bridges and other structures . . ."
- "In the absence of specific instructions to the contract in the contract documents, the trade
 practices that are defined in this Code shall govern the fabrication and erection of structural
 steel."

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Contract Terms = CoSP 3.1 Structural Design Documents and Specifications

- "The structural design documents shall clearly show or note the work that is to be performed
 - Watch your scope you have probably incorporated all design documents not just structural
 - Mechanical Openings USE ALLOWANCES
- · and shall give the following information with sufficient dimensions
- to accurately convey the quantity and complexity of the structural steel to be fabricated:
 - (A) the size, section, material grade and location
 - (I) The information required in Sections 3.1.1 through 3.1.6
- The structural steel specifications shall include any special requirements for the fabrication and erection of structural steel.

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CoSP 3.1.2 - Scope of Work

- Permanent bracing, openings in structural steel for other trades, . .
 - shall be . . . shown in sufficient detail in the structural design documents issued for bidding so that the quantity, detailing and fabrication requirements for these items can be readily understood.
- Stiffeners, web doubler plates, bearing stiffeners, and other member reinforcement, where required,
 - Away from connections, shall be . . . shown in sufficient detail in the structural design documents issued for bidding so that the quantity, detailing and fabrication requirements for these items can be readily understood.
 - At connections -
 - » stiffeners shall be shown in bid docs or
 - » (b) Option 3B: the owner's designated representative for design shall provide a bidding quantity of items required for member reinforcement at connections with corresponding project-specific details that show the conceptual configuration of reinforcement



CoSP 3.1.2 - Changes to Scope

- When the actual quantity and/or details of any of the foregoing items differ from the bidding quantity and/or details, the contract price and schedule shall be adjusted equitably in accordance with Sections 9.4 and 9.5.
- Any limitations regarding type and connection of reinforcing shall be clearly provided.



CoSP 9.4.1 - Lump Sum Changes

- When the scope of work is changed, "an appropriate modification of the contract price shall be made."
- "In computing the contract price adjustment, the fabricator and erector shall consider
 - The quantity of work that is added or deleted,
 - The modifications in the character of the work
 - And the timeliness of the change with respect to the status of material ordering, detailing, fabrication and erection operations.
 - » ALWAYS PAY ATTENTION TO SCHEDULE IMPLICATIONS

CoSP 9.4.3 – Unit Price Changes

- "Price-per-pound and price-per-item contracts shall provide for additions or deletions to the
 - quantity of work
 - » NOT CHARACTER
 - that are made prior to the time the work is released for construction.
- · When changes are made
 - to the character of the work at any time,
 - or when additions or deletions are made to the quantity of the work after it is released for detailing, fabrication, or erection,
 - the contract price shall be equitably adjusted."

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Scope





What is in your scope?

5- Subcontractor shall participate in such BIM coordination and review meetings as may require and agrees that, as a result of the information exchanged at such meetings, both the digital submission and the Work depicted in the Subcontractor's digital submission may be required to be changed by Subcontractor to achieve coordination with other elements of the Project being provided by others. Such changes shall be accomplished at no increase in the Price or Time of Completion. Subcontractor

Such changes shall be accomplished at no increase in the Price or Time of Completion?

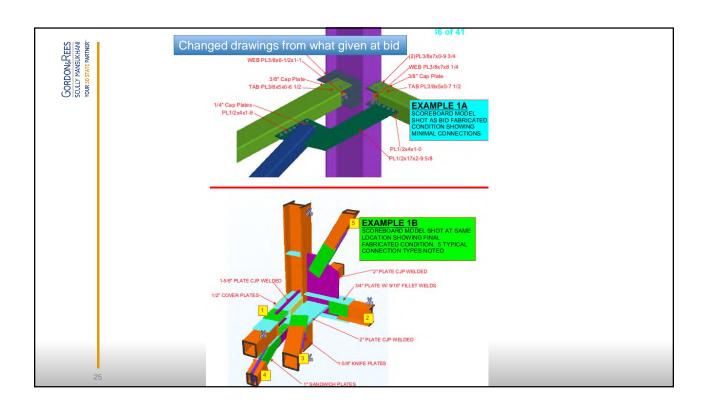
When does this end?

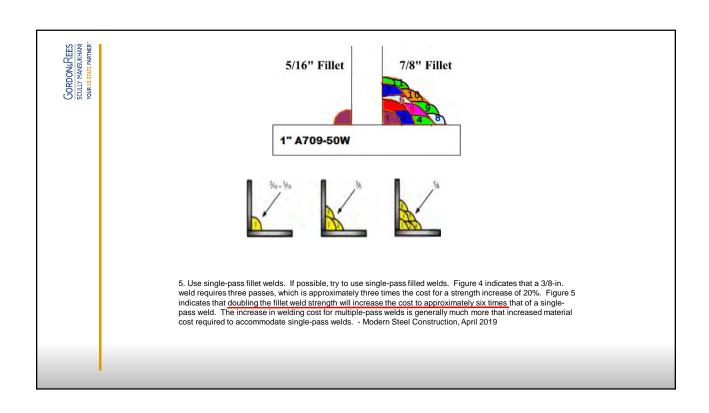
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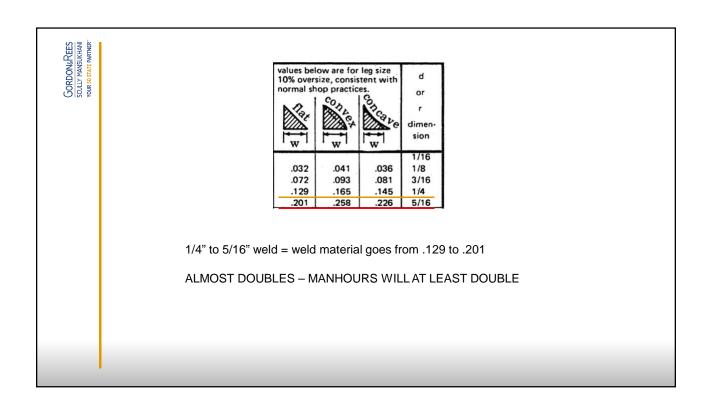
Categories of Changes in Character

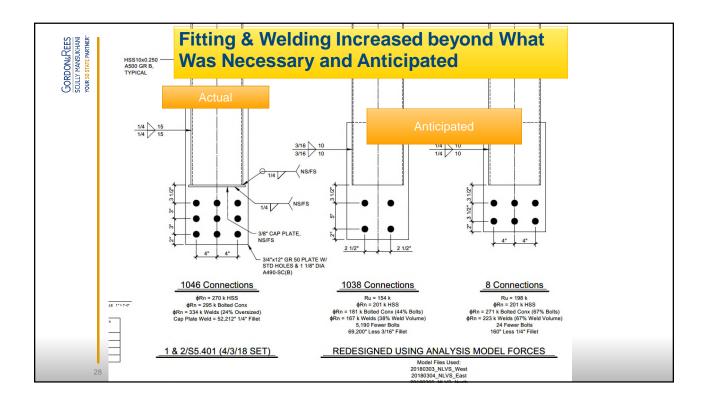
- Increased Connection Ratio
- · Changed drawings where no drawings given at bid
- Changed drawings from what given at bid
- Drawings not designed based upon necessary forces required by Subcontract

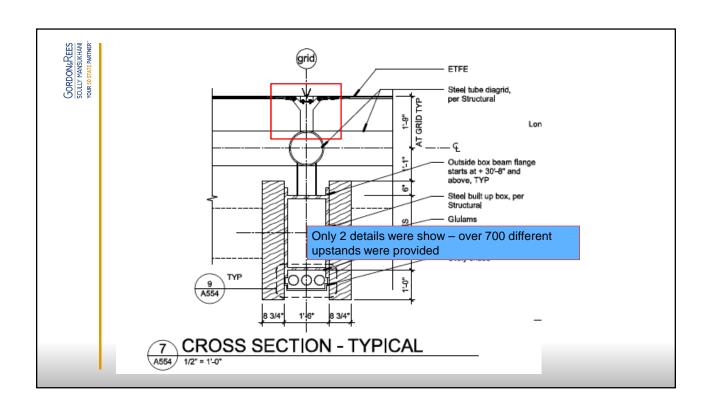
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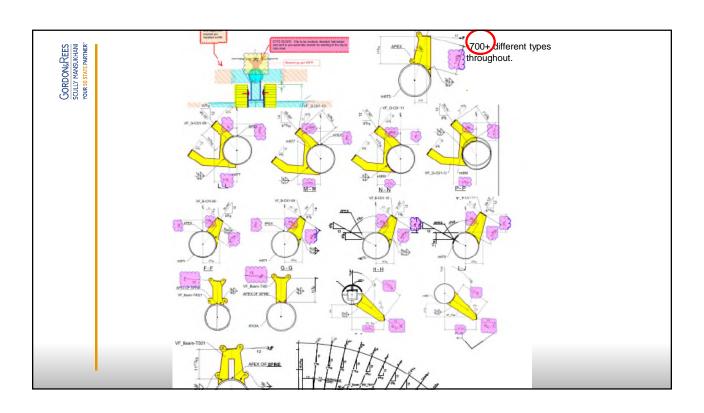


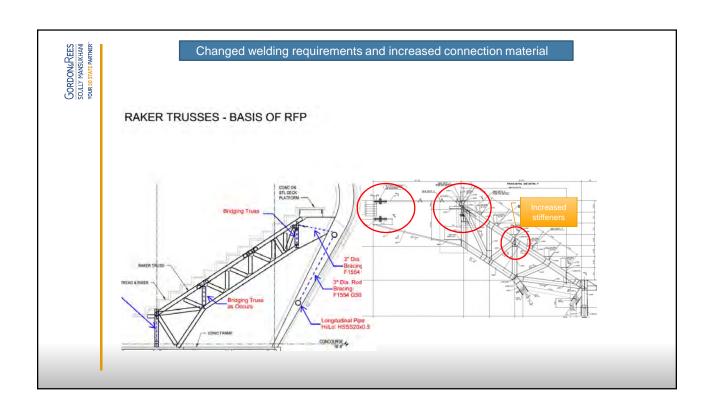


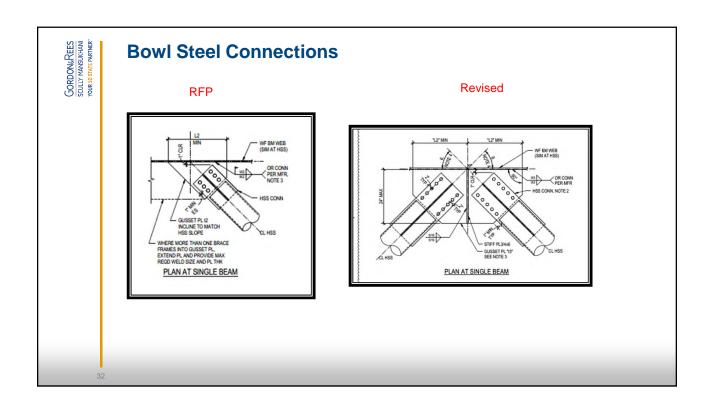


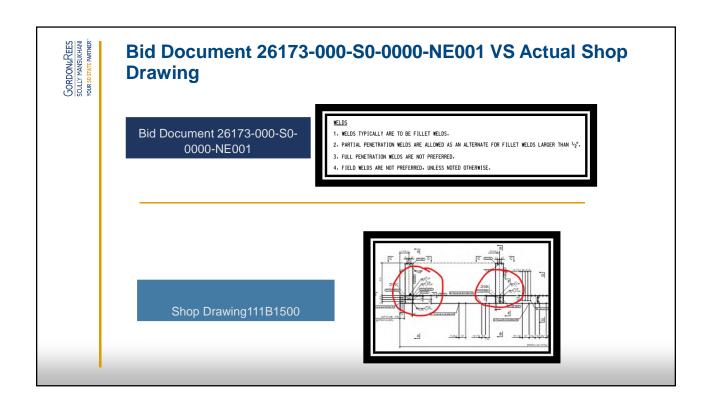


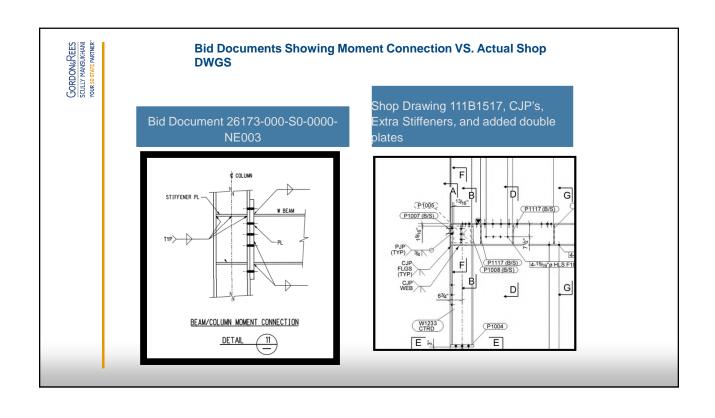


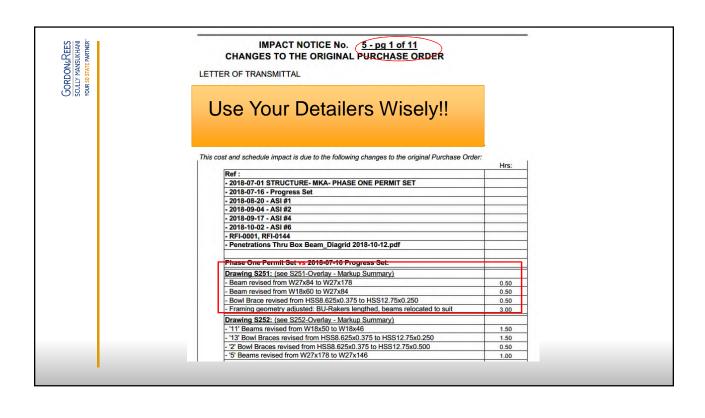




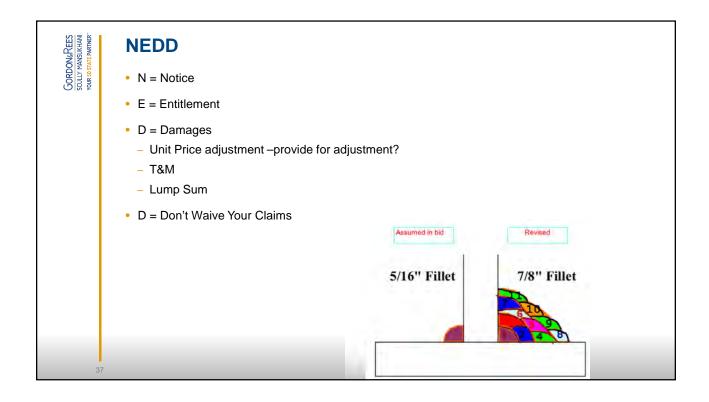










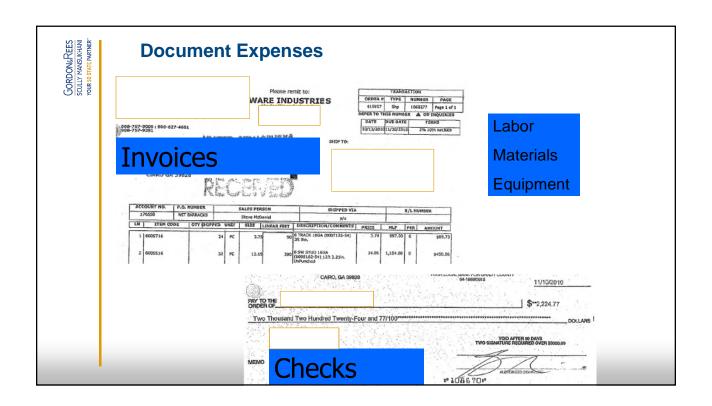


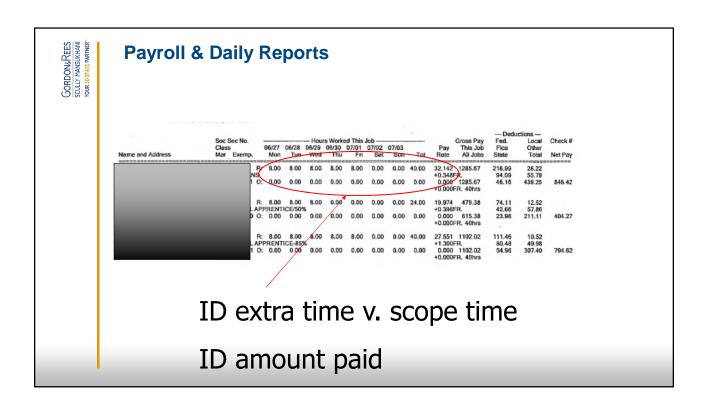
How much will the change cost? Lump Sum Price Unit Price IF NO AGREEMENT -T&M or TBD. . . .

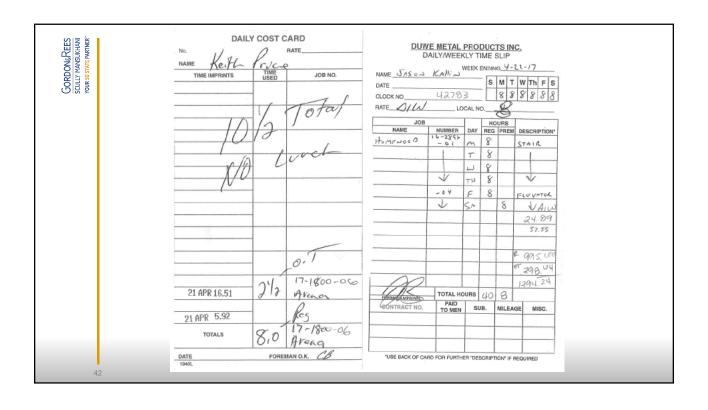
Damages - Change Order Pricing

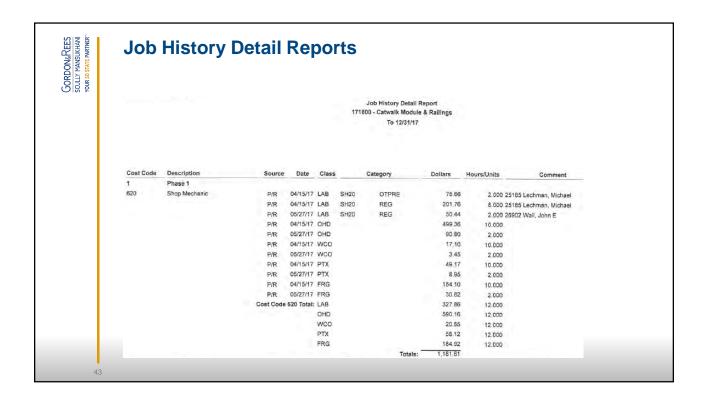
Pricing without an agreement (A201 Article 7.3.6)

- Contractor must keep and present itemized accounting of all costs.
- Labor costs
- Material costs (including transportation)
- Rental costs (exclusive of hand tools)
- · Bond and insurance premiums
- Sales or use taxes
- Additional supervision and field costs directly attributable to the change









Damages Methodology

Analysis of As-Fabricated Shop Drawings

- Estimate/Subcontract Sum
- = Damages
- Not Total Cost Claim (Actual Cost Estimate)
- Modified Total Cost Method Supports this Analysis
 - Impossible to track actual change in weld requirements
 - » Shops cannot track change actual hours for increased welds (5/16" fillet to CJP)
 - Bid Reasonable (expert testimony)
 - Actual Cost Reasonable (fact & expert testimony)
 - Lack of Responsibility for added cost (fact & expert testimony)

4.4

Limitation to Recovery from Owner



Option 1: "Nothing in this agreement shall be construed to limit Subcontractor's right to seek a
change order from Contractor to the extent such change is attributable to Contractor and not
attributable to Subcontractor, Owner-Directed Changes, or Differing Conditions."

Option 2: "Except where such extra work is caused by Contractor or its subcontractors, Contractor's receipt of compensation from Owner for extra work, changed work or changed circumstance shall be a condition precedent to Subcontractor's right to payment for the same."

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NEDD

- N = Notice
- E =Entitlement
- D = Damages
- D = Don't Waive Your Claims
 - Accept payment =waiver?
 - Fail to modify lien waivers = waived claims?
 - Missed deadlines for lien and bond claims
 - Failed to timely start dispute resolution procedures

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Lien Waivers



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Lien Release



- In consideration of \$____, which represents the full, complete, and final payment for the Work,
 Subcontractor releases the GC and Owner from
 - All claims, demand and causes of action; and
 - All liens

(insert Name and Location of Job)

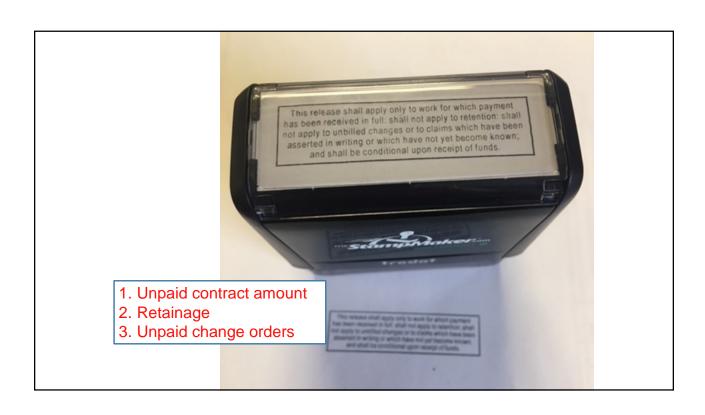
NOW, THEREFORE, in consideration of \$_______ * which represents the full, complete and final payment for the Work, the Subcontractor/Supplier does hereby:

- 1. Release, remise, relinquish and forever discharge J&S Construction ("J&S") and the Owner of the Premises of their successors or assigns, from any and all claims, demands and causes of action which the Subcontractor/Supplier has, might have or could have against or Owner by reason of, or arising out of, the Work.
- Waive and release any and all liens or right to lien against the Premises on account of labor and/or materials
 furnished by the Subcontractor/Supplier, which the Subcontractor/Supplier has under the law and stalutes relating to Mechanic's
 Liens of the State in which the Premises are located.

SUBCONTRACTOR/SUPPLIER CONDITIONAL WAIVER OF LIEN AND CERTIFICATION OF PAYMENT FOR LABOR, MATERIALS, EQUIPMENT AND SUBCONTRACTORS

NOW THEREFORE, conditioned upon actual receipt of One Hundred Eighteen Six Hundred Ninety Five Dollars and Fifty Cents (\$118,695.50) ("Payment") the undersigned shall provide the FINAL RELEASE AND WAIVER OF LIEN ("Release") for the amount of the Payment actually received. The Release shall be in the form of the attached **Exhibit 1** and shall be provided within five (5) business days from the day the Payment check clears.

conditioned upon actual receipt of (



Watch Out!

Notes:

Through acceptance of this Change Order, Subcontractor/Vendor acknowledges that it has reviewed the progress of the Work related to this Project and the potential impact of the added work on the progress of the Project in the future. As a result, this Change Order includes compensation to Subcontractor/Vendor for any and all effects, delays, inefficiencies or similar demands associated with this Project and the Subcontractor/Vendor recognizes that there is no basis for any such claim in the future. Note that this amendment does not constitute a modification to the original agreement until accepted by both Subcontractor/Vendor and Turner Construction Company.

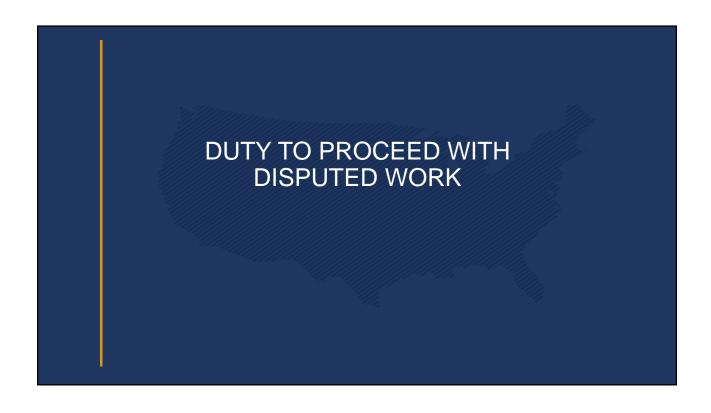
- Change Order No. 3 = Disputed
- Change Order No. 4 = Agreement, but . . .
 - This CO includes compensation for all effects, delays, inefficiencies associated with this Project
 - and there is no basis for any such claim in the future

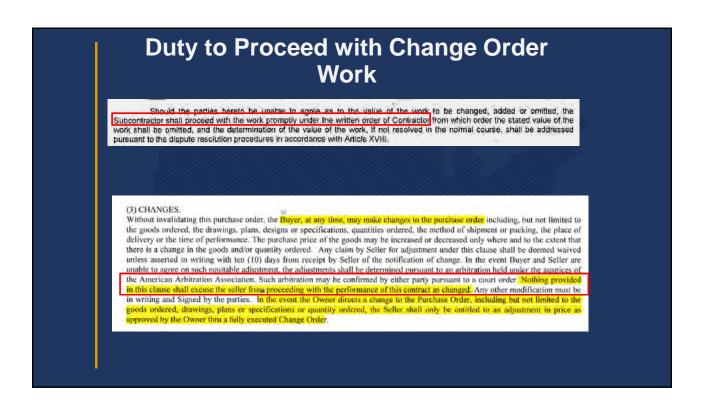
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Watch Out

Please note that all other terms and conditions of the Agreement remain unchanged, including those related to schedule and Time of Completion, provided that any schedule referred to in the Agreement shall instead refer to the current project schedule; and Subcontractor/Vendor agrees that all costs to satisfy said terms and conditions with the inclusion of the adjusted scope of work as set forth by this Change Order are included within the lump sum Change Order amount stated herein.

- · Change Order No. 4:
 - All other terms unchanged including the Schedule
 - » What if you requested a time extension?
 - Agrees that all costs for the adjusted scope are included in the lump sum CO amount
 - » Really? What about CO #3?





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Exceptions to Duty to Proceed

- Contractor cannot proceed with work until owner responds to a requested clarification.
- Specifications are so defective that the purpose of the contract will fail if the contractor proceeds.
- 3. Owner is in material breach of the contract.
- 4. The change is of such magnitude that it constitutes an entirely different undertaking: A "Cardinal Change."

RISKY - THERE IS A BETTER WAY



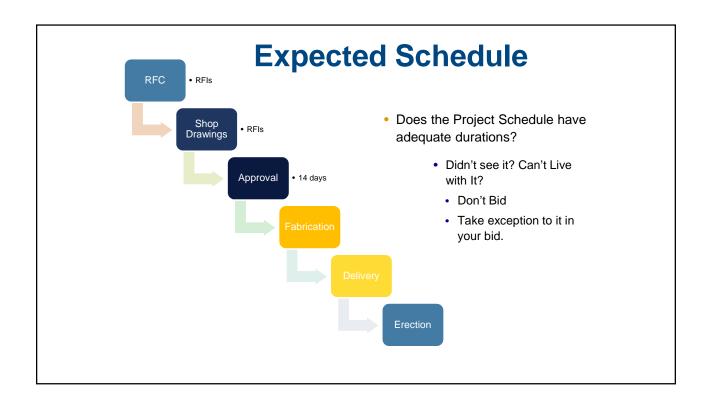
Solution

- Provided Contractor has:
 - Timely paid all amounts owed under the original scope of Work in accordance with the Contract,
 - » To the extent Contractor has included a pay-if-paid clause in the Subcontract, Contractor has passed along all Subcontractor Applications for Payment, and has taken steps to demand and ensure timely and prompt payment to the Subcontractor,
 - Paid for all Contractor Caused Changes,
 - for Owner-caused changes, established that within 14 days of receipt from Subcontractor, submitted and requested timely payment of all applicable Change Order Requests,
- Subcontractor shall proceed diligently with performance of the original Work and changed work which has been directed, and Contractor shall continue to make payments in accordance with the Contract Documents.

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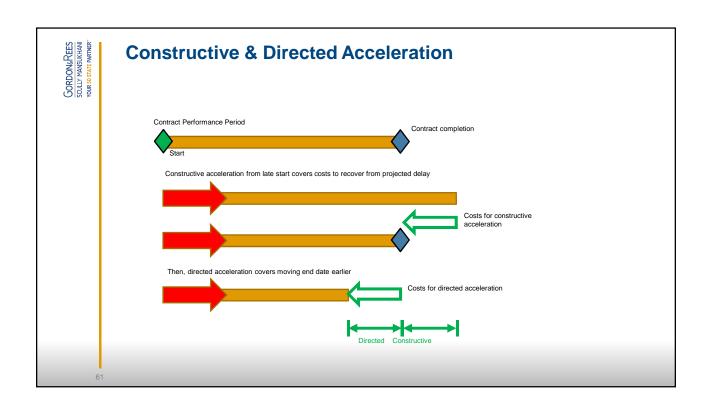
Best Practices

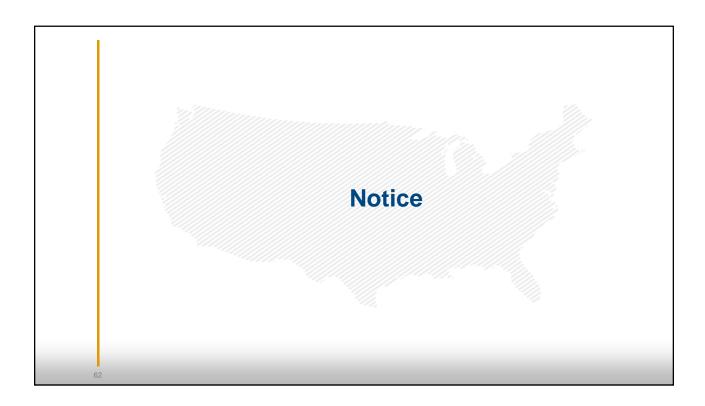
- · Strike while the change is fresh
 - Issue notice and assign a PM to follow up on the approval of the change weekly
 - Document any agreements reached in writing



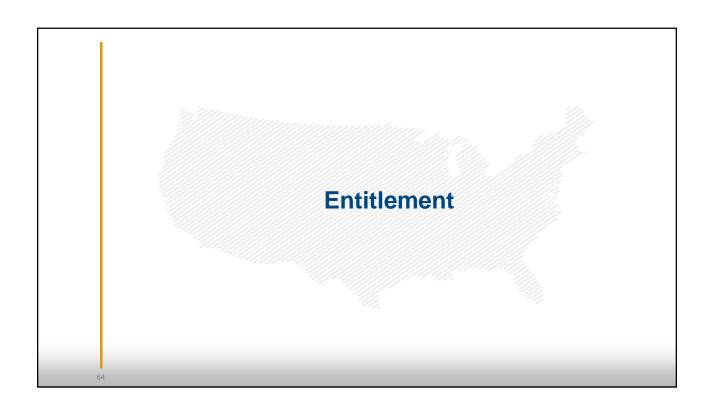
Contract Language

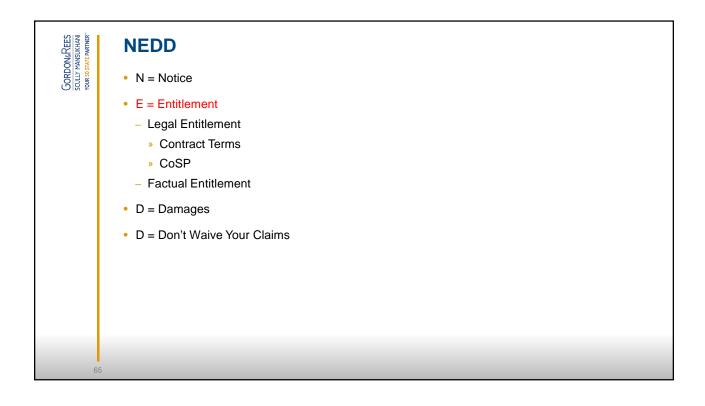
- Subcontractor's Baseline Schedule is attached hereto as Exhibit ____.
- The Subcontract Time and the achievement of Milestones in this Agreement are contingent upon:
- (1) Issued for Construction Drawings, which comply with Section 3.1 of the AISC Code of Standard Practice, current edition, obtained on or before ___;
- (2) return of approved shop drawings within __ business days of submission to Contractor,
- (3) prompt return of RFI responses to Subcontractor, but in any event, no later than ___ hours of submission by Subcontractor, and
- (4) Subcontractor being given approved shop drawings ___ weeks prior to the necessary delivery date for that sequence of work ("Predecessor Work Milestones").
- · Conditioned upon the attainment of the Predecessor Work Milestones,





PROJECT (Name and address):	CHANGE ORDER NUMBER: 001	OWNER:
ARS	DATE:	ARCHITECT:
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER:	CONTRACTOR:
	CONTRACT DATE:	FIELD:
	CONTRACT FOR: General Construction	OTHER:
The original Contract Sum was The net change by previously authorized Change Orders The Contract Sum prior to this Change Order was The Contract Sum will be increased by this Change Order in the amount of The new Contract Sum including this Change Order will be		\$ 0.00 \$ 0.00 \$ 0.00 \$ 0.00
The Contract Sum will be increased by thi		\$ 0.00







DELAYS

- Example clause
 - If Subcontractor is delayed, the Subcontractor shall be entitled to an
 extension of Time. The Subcontractor shall not be entitled to and shall
 make no claim for damages arising out of or relating to delays,
 disruptions, suspensions, <u>accelerations</u>, inefficiencies or impacts upon
 the work.
- · No Damage for Delay Clauses:
 - limits recovery to time extension
- · Is Time an adequate remedy for excusable delay?
 - Delay think of idle crane
 - Acceleration think of sub-fab

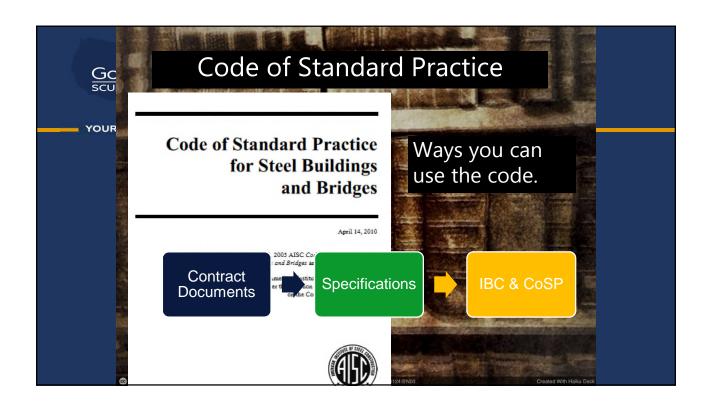
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No Damages for Delay

- Enforceable? CHECK STATE LAW
- Modify
 - Subcontractor shall be entitled to an equitable adjustment resulting from any change of schedule, acceleration, out of sequence work, or delay caused by others for whom Subcontractor is not responsible.
 - Allow recovery of direct cost

No Damage for Delay Clauses

- 1. Some states declare them void or allow exceptions
 - 1. Active interference
 - 2. Bad faith, willful, malicious, or grossly negligent
 - 3. Beyond contemplation of parties
 - 4. Delay so unreasonable = intentional abandonment of contract



CoSP 9.5.1 - Release for Construction Date

- "The contract schedule shall state
 - when the design documents will be released for construction, if the design documents are not available at the time of bidding,
 - And when the job site, foundations, piers and abutments will be ready, free from obstructions and accessible to the erector,
 - So that the erection can start at the designated time and continue without interference or delay caused by the owner's designated representative for construction or other trades."

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CoSP 4.1

- · "The owner shall furnish,
 - in a timely manner
 - and in accordance with the contract documents,
 - complete structural design drawings and specifications
 - that have been released for construction."

CoSP 4.4 Approval

- "The approval documents shall be returned to the fabricator within 14 calendar days."
- Commentary: "The intent in this Code is that, in the absences of information to the contrary in the contract documents, 14 days may be assumed for the purposes of bidding, contracting, and scheduling."

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CoSP 4.4.2 – RFI Response and Released for Construction

- Commentary:
 - "RFIs should be prepared and responded to in a timely fashion so as not to delay the work of the steel detailer, fabricator, and erector."
 - "[I]f the response will result in an increase in cost or a delay in schedule, Section 4.4.2 requires that the fabricator and/or erector promptly inform the owner's designated representatives for design and construction."

CoSP 6.7.1 – Fabricator Determines Sequence Unless Contract Docs State Otherwise

- "Fabricated structural steel shall be delivered in a sequence that will
 - I permit efficient and economical fabrication and erection,
 - AND is consistent with the requirements in the contract documents.
 - » Note: most contracts allow gc to alter sequence; if this happens make sure your contract allows you to seek adjustment to contract sum and time for such changes.
- If the owner or owners designated representative for construction wishes to prescribe or control the sequence of delivery of materials, that entity shall specified the required sequence in the contract documents.

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CoSP 7.1 – Method of Erection

- "Fabricated structural steel shall be erected using methods and a sequence that will
 - permit efficient and economical performance of erection,
 - AND that is consistent with the requirements in the contract documents.
- If the owner or owner's designated representative for construction wishes to prescribe or control
 the method and/or sequence of erection, or specifies that certain members cannot be erected in
 their normal sequence, that entity shall specify the required method and sequence in the
 contract documents."

Problem Clause

- Do you really want to take on this cost?
- D. The sequencing of the work is to be scheduled and approved by that reserves the right to change the sequencing of the work, if necessary. After this Subcontractor has reviewed and approved the mutually acceptable revisions, Subcontractor shall be responsible for the costs of all overtime, shift time differentials, and other premium time costs required to make the schedule commitments outlined above. This includes, but is not limited to, work in excess of eight hours per day, forty hours per week, and/or work on Saturdays, Sundays and Holidays.

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Problem Clause

E. Within 20 workdays after contract execution, the Subcontractor will have notified in writing of any foreseeable conflicts in the project schedule, Exhibit "G". If there is a conflict or concern, this Subcontractor agrees to work with the Project Team to provide a mutually acceptable Recovery Schedule to meet the intended project schedule start dates, durations and completion dates at the Subcontractor's Cost.

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CoSP 7.2 Job site conditions

- The owner's designated representative for construction shall provide and maintain the following for the fabricator and erector:
 - (A) Adequate access roads into and through the job site. . .
 - (B) A firm, properly graded, drained, convenient and adequate space at the job site . . .
 - (C) Adequate storage space, when the structure does not occupy the full available job site, to enable the fabricator and erector to operate at maximum practical speed.
- Otherwise, the owner's designated representative for construction shall inform the fabricator and erector of the actual job site conditions . . . Prior to bidding."





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CoSP 9.5.3 - Delays to Fabricator

- · "If the fabrication or erection is significantly delayed
- due to revisions to the requirements of the contract,
- or for other reasons that are the responsibility of others,
- the fabricator and/or erector shall be compensated for the additional costs incurred."

